



**POTTSTOWN BOROUGH AUTHORITY  
BOROUGH HALL  
100 EAST HIGH STREET  
POTTSTOWN, PA 19464-9525  
October 19, 2021, 7:00 P.M.**

1. PUBLIC COMMENT

2. Approval of September 21, 2021 minutes

Documents:

[Authority-minutes-2021-09-21.pdf](#)

3. COMMITTEE REPORTS

- a. Planning & Capital Projects Committee (Dave Renn)
- b. Authority-Townships Meeting Report (Tom Carroll)
- c. Inflow and Infiltration Committee (Tom Carroll)

- **Discussion and possible Approval to coordinate updates to the L & I Inspection forms with the Borough**
- **Updates to possibly include review of downspout discharge, review of sump pump discharge and review of lateral condition**
- **Discussion and possible Approval to formally allow Public Works Staff and HRG to coordinate and administer replacements of laterals from the sanitary sewer main to the curblin e or edge of pavement as part of the 2021 Water and Sewer Replacement Project (Contract WS-1) at their discretion**

4. STAFF REPORTS

- a. Authority Manager's Report
- b. Solicitor 's Report

Documents:

[Solicitor Report for September 2021.pdf](#)

c. Engineer's Report

- o **Discussion and possible Approval to authorize HRG to complete an Alternate Water Supply Feasibility Study for a not-to-exceed fee of \$39,600**

Documents:

[Water Source Study HRG.pdf](#)

d. Utilities Director's Report

e. Public Works Director's Report

f. Finance Report

Documents:

[Financial Report October 19, 2021.pdf](#)

[Bills Paid Cover Sheet September 30, 2021.pdf](#)

[Check Register September 2021 Credit Cards.pdf](#)

[Check Register September 2021 excluding Credit Cards.pdf](#)

[Combined Cash September 2021.pdf](#)

[Construction Cash 9-30-2021.pdf](#)

[Water Capital Projects Updates September 2021.pdf](#)

[Sewer Capital Projects Updates September 2021.pdf](#)

[Five Year Water Plan 2021 Working Doc 9-30-2021.pdf](#)

[Five Year Sewer Plan 2021 Working Doc 9-30-2021.pdf](#)

[PBA Utilities AR Analysis 2019-2020-2021 updated September 30 2021.pdf](#)

[Portnoff Summary Report 083121.pdf](#)

5. OLD BUSINESS

- a. Aqua - Bulk Water Purchase Agreement (expires 10/25/21)

6. NEW BUSINESS

- a. 2022 Budget Presentation
- b. Authority Management Fee
- c. Discussion on Bond Maturity

7. EXECUTIVE SESSION