



**PBA  
POTTSTOWN BOROUGH  
AUTHORITY  
BOROUGH HALL  
100 EAST HIGH STREET  
POTTSTOWN, PA 19464  
January 16th, 2024  
7:00 P.M.**

1. REORGANIZATION

- a. Manager will call meeting to order and request nominations:
  - i. Chairman
  - ii. Vice Chairman
  - iii. Secretary
  - iv. Treasurer
  - v. Assistant Secretary/Treasurer

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

- a. December 19th, 2023

Documents:

[Authority-minutes-2023-12-19.pdf](#)

4. STAFF REPORTS

- a. Authority Manager's Report

b. Solicitor's Report

Documents:

[Solicitor Report for December 2023.pdf](#)

c. Engineer's Report

Documents:

[PBA Engineers Report 2024-01-11.pdf](#)

d. Utilities Director's Report

e. Public Works Director's Report

f. Finance Report

Documents:

[FINANCIAL 12-31-2023 Bills Paid Cover Sheet.pdf](#)

[FINANCIAL Authority Financials Caselle December 2023.pdf](#)

[FINANCIAL Check Register December 2023 Credit Cards.pdf](#)

[FINANCIAL Check Register December 2023 excluding Credit Cards.pdf](#)

[FINANCIAL Construction Cash 12-31-2023.pdf](#)

[FINANCIAL December 2023 Month-End Sewer Capital Projects Updates.pdf](#)

[FINANCIAL December 2023 Month-End Water Capital Projects Updates.pdf](#)

[FINANCIAL Ha - Sewer Capital Plan 2023 Working Doc 12-31-2023.pdf](#)

[FINANCIAL Hb - Water Capital Plan 2023 Working Doc 12-31-2023.pdf](#)

[FINANCIAL January 16 2024 Financial Report.pdf](#)

[FINANCIAL Portnoff Summary Report 12312023.pdf](#)

5. OLD BUSINESS

a. Authority/Township meetings

6. NEW BUSINESS

a. Discussion and possible approval of Pittsburg Tank & Tower Group's quote to inspect and clean out the Jackson Street Tank in the amount of \$6,390.00.

b. Discussion and possible approval of Pittsburg Tank & Tower Group's quote to inspect and clean out the Willow Street Tank in the amount of \$5,955.00.

## 7. Adjournment