

February 17, 2009

**POTTSTOWN BOROUGH AUTHORITY
SEWER**

CALL TO ORDER

Chairman Downie called the meeting to order at 7:00 p.m. Present were Ronald Downie, Don Read, Aram Ecker, Tom Carroll and Doug Dilliplane. Also in attendance were Manager Raymond Lopez, Solicitor David Garner, Public Works Director Doug Yerger, Interim Bookkeeper Jason Bobst, Tom Weld, BCM Engineers, Wastewater Treatment Plant Superintendent Brent Wagner and Borough Secretary Virginia Takach. Utilities Director Robert Maul was absent.

OLD BUSINESS

MINUTES

Chairman Downie asked for additions or corrections to the minutes of the January 20, 2009 meeting. Hearing none, the minutes stood approved.

UPPER POTTS GROVE'S REQUEST FOR ADDITIONAL CAPACITY

Solicitor Garner advised that Upper Pottsgrove has signed the Cost Sharing Agreement and is before the Authority Board this evening. He added that the Transfer of Capacity Agreement is moving forward to meet requirements of the DEP. This will accommodate the Crossroads Planning Project. Solicitor Garner commented that Upper Pottsgrove would be purchasing 238,000 gallons of additional capacity for the Authority.

Mr. Dilliplane moved to approve the entry into the Transfer Capacity Agreement with Upper Pottsgrove Township, subject to being acceptable to the Authority Solicitor and the Authority Engineer. Mr. Carroll seconded the motion and it passed unanimously.

DEWATERED SLUDGE CONVEYOR

Mr. Wagner reported that the new conveyor system has been installed and is on line. He added that per the maintenance agreement with Komline - Sanderson, that a large gear was replaced last week, which was under the warranty.

ACTION TO WITHDRAW APPEAL – CROSSROADS PROJECT

Solicitor Garner reviewed the status of the Upper Pottsgrove and York Street project along with the Regal Oaks Development. Mr. Garner advised that under the circumstances directed by DEP, the Authority was forced to file an appeal. He added that the consent order was agreed upon in January and the DEP withdrew its original order and therefore, Mr. Garner recommended that the Board formally withdraw its Appeal.

Mr. Ecker moved to withdraw the appeal pending before the Pennsylvania Department of Environmental Protection regarding the Transfer of Capacity as associated

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with Upper Pottsgrove Township. Mr. Carroll seconded the motion and it passed unanimously.

NEW BUSINESS

WEST POTTS GROVE DIALOGUE

Brent Wagner advised that he would be meeting with Manager Ed Whetstone this week to discuss mutual concerns.

SEWER LINES

OLD BUSINESS

CLEANING INDUSTRIAL HIGHWAY INTERCEPTOR

Mr. Yerger reported that he is still working with the contractor regarding the dispute with the damaged equipment, which was damaged after going through the intersection on the east side of Keim Street on Industrial Highway.

NEW BUSINESS

FLOW MONITORING FOR SPRING 2009

Mr. Weld referred to the Engineer's Report and the map of Roland and High Streets and explained the proposed project of putting in four temporary meters to alleviate the problem of overflowing manholes in that area.

Mr. Wagner added that the fines for overflowing manholes are \$4,000 per manhole per event.

FINANCE

Mr. Bobst reviewed the Aging Report for bulk water, bulk sewer and FOG permits. He advised that the largest is the outstanding amount from the Wastewater Plant and the three largest haulers. Mr. Bobst noted that the balances have come down approximately \$15,000, added that the outstanding balance of the FOG report, in the amount of \$919.25, is in the process of collection.

Mr. Bobst also reviewed the Revenues with Comparison to Budget for the first two months of 2009. He noted that the tracking is on target with a 15% rate in limiting overtime, purchases and in house projects handled by Staff.

Mr. Lopez also reported that a potential candidate is being reviewed for the position of Finance Director with background checks being finalized this week.

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Chairman Downie requested consideration in budgeting to try to replace the \$250,000 used from the reserve account to balance the budget. He also questioned if there was ever a rate change in mid-year.

Mr. Lopez responded that this was done several years ago.

ADJOURNMENT

The meeting adjourned at 9:15 p.m. on motion by Mr. Carroll.

Submitted by Virginia Takach, Borough Secretary for
Don Read, Secretary