

January 20, 2009

**POTTSTOWN BOROUGH AUTHORITY
WATER**

CALL TO ORDER

Solicitor Garner called the meeting to order at 7:00 p.m. Present were Ronald Downie, Don Read, Aram Ecker, Tom Carroll and Doug Dilliplane. Also in attendance were Manager Raymond Lopez, Public Works Director Doug Yerger, Interim Bookkeeper Jason Bobst, Tom Weld, BCM Engineers, Utilities Director Robert Maul, Wastewater Treatment Plant Superintendent Brent Wagner and Grants Assistant Erica Weekley.

REORGANIZATION

Solicitor Garner requested nominations for officials of the Authority.

Chairman – Mr. Carroll moved to nominate Ronald Downie as Chairman of the Authority. Mr. Dilliplane seconded the motion. No other nominations were made. The motion passed unanimously.

Chairman Downie continued with requests for nominations of the Authority Board.

Vice Chairman – Mr. Read moved to nominate Doug Dilliplane as Vice Chairman of the Authority. Mr. Ecker seconded the motion. No other nominations were received. The motion passed unanimously.

Secretary – Mr. Dilliplane moved to nominate Don Read as Secretary of the Authority. Mr. Carroll seconded the motion. No other nominations were received. The motion passed unanimously.

Treasurer – Mr. Dilliplane moved to nominate Tom Carroll as Treasurer. Mr. Read seconded the motion. No other nominations were received. The motion passed unanimously.

Assistant Secretary/Treasurer – Mr. Read moved to nominate Aram Ecker as Assistant Secretary/Treasurer. Mr. Dilliplane seconded the motion. No other nominations were received. The motion passed unanimously.

Authority Operations Manager – Mr. Downie recommended that the Board request Council's approval to name Brent Wagner as Authority Operations Manager.

Mr. Ecker suggested accepting input from Doug Yerger, Brent Wagner, Terry Jones and Scott Winter prior to making this significant appointment.

Mr. Carroll commented that this has been under review and discussion as directed under the recommendations of the DEP. He added that the idea of the Restructuring

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Committee was to appoint a person to oversee the operations and a person to oversee administrative duties.

Mr. Read added that he has sought input from several Department Heads. He added that he would have a recommendation for the next meeting to be forwarded to Borough Council.

PRESENTATION – HONEYWELL

David Maurer, Honeywell of Fort Washington, was present to provide a marketing energy savings program to the Board. Mr. Maurer reviewed the Pennsylvania Guaranteed Energy Saving Act. He added that with energy caps being removed next year, municipalities would be seeking ways to save energy. He added that Honeywell offers a guaranteed savings program after investigating the municipality's water conservation, heating, HVAC and water metering. Honeywell then offers alternative energy saving methods.

Chairman Downie referred the study to the Energy Committee to review and provide a recommendation to the Board.

Mr. Carroll also suggested that this presentation be made before Borough Council.

CORRESPONDENCE

Chairman Downie referred to the training session offered to the Board and a memorandum from ACE regarding fluoride in the water.

Mr. Weld advised that a Wadesville Mine Pool presentation would be offered by DRBC on February 12th in West Trenton.

Mr. Lopez advised that a check was received from EnerNOC in the amount of \$3,012.76 for the period of July, August and September. He also noted that a letter from UNISON suggesting cell-site areas is under review by the Solicitor.

Mr. Lopez reported that Public Hearings would be held on January 28th, 9:00 a.m., 2:00 p.m. and 6:00 p.m. to accept comments on the possible removal of fluoride in the water. These meeting will be held in the Council Chambers room and open to the public.

PUBLIC COMMENT

Dr. Mark Piacini, 1245 North Charlotte Street – commented that he has practiced as a dentist in the Borough for over 40 years and spoke on the benefits of fluoride in the water for the prevention of tooth decay.

Dennis Guzanski, 243 Jefferson Avenue – questioned the status of a reimbursement for sewer lateral replacement at the Jefferson Avenue property.

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Solicitor Garner noted this would be addressed on the agenda.

COMMITTEE REPORTS

MARKETING

Mr. Read reported that the marketing program would be a two-stage approach. He added that to lower costs for the ratepayers, more customers would be needed. He also advised that the water system would need to be compatible with other systems and cannot mix fluoridated water with non-fluoridated water. Mr. Read also advised that there is a need for the Authority to participate in the Economic Development of the town.

ENERGY

Mr. Maul referred to the report distributed in the packets. He noted the savings from last year to the end of this year. He also referred to an energy audit from PECO in 1995 for which the Plants had implemented most of PECO's suggestions.

FINANCE

Mr. Read advised that a Joint Finance meeting would be held with the Borough's Finance Committee in next week.

ODOR

Mr. Wagner referred to the report distributed. He noted that there would be increased activity with the addition of the Sports Center.

RESTRUCTURING

Mr. Read noted that the restructuring would be broken into two sections. He advised that the operational matters come under the Borough and the administrative issues should come under an Authority Administrator. Mr. Read added that the present agreements would need to be reviewed.

OLD BUSINESS

MINUTES

Chairman Downie asked for additions or corrections to the minutes of December 16, 2008. Hearing none, the minutes stood approved.

CONSIDERATION OF ELIMINATING FLUORIDE FROM DRINKING WATER

Chairman Downie advised that this would be listed for consideration after review of the Public Hearings.

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Mr. Maul agreed to have a report to the Board for the February meeting and confirmed that the process that is being implemented to address the fluoride has been approved by DEP.

A brief discussion ensued among the members regarding the health benefits of fluoride in the water and the potential for savings and marketing in removing the fluoride in the water.

CLOSEOUT CONTRACT #126

Solicitor Garner explained that outstanding claims have been presented against this contract through the bonding company. The bonding company has requested that future payments be presented to the Company and has requested formal action be taken by the Board.

Mr. Dilliplane moved to approve the closeout of the Contract No. 126 with a deduction change order in the amount of \$278,000 subject to review of all legal matters being approved. Mr. Carroll seconded the motion and it passed unanimously.

NEW BUSINESS

WATER PA GRANTS PROGRAM

Mr. Weld explained the projects to be considered for application prior to February 12th. He advised that the Authority would need to fund 50% of the grant that would be offered, in addition to monies not covered by the grant. . He added that the maximum grant is 66% of the project cost. Mr. Weld reviewed the guidelines of the Grant Program and distributed information on the top priority projects for the Authority.

Mr. Dilliplane moved to authorize the preparation and submission to the H₂O PA Grant Program the projects as follows and for adoption of the associated Resolutions.

Water Treatment Plant

1. Potassium Permanganate Feed system
2. Security System
3. Modifications to Sedimentation Basins
4. Replacement of Sludge Lagoons
5. Replacement of Media in 6 filter Cells

Wastewater Treatment Plant

1. Replacement of Blowers for the digester of aeration tanks
2. New diffuses in the original aeration tanks
3. New sludge receiving station
4. Replacement of bar screens and comminator

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The following Resolutions were adopted relating to and for submission to the Pennsylvania H2O Grant Program:

RESOLUTION 1-2009

RESOLUTION APPROVING APPLICATION TO COMMONWEALTH FINANCING AUTHORITY FOR GRANT TO FUND THE YORK STREET SEWER REPLACEMENT.

Be it RESOLVED, that the Pottstown Borough Authority of Montgomery County hereby request an H2O PA grant of \$941,803.00 from the Commonwealth Financing Authority to be used for the York Street sewer replacement project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ronald C. Downie, Chairman and Donald D. Read, Secretary as the officials to execute all documents and agreements between the Pottstown Borough Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant. (H2O Pa Grant Application #7052457)

I, Donald D. Read, duly qualified Secretary of the Pottstown Borough Authority, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Pottstown Borough Authority at a regular meeting held January 20, 2009 and said Resolution has been recorded in the Minutes of the Pottstown Borough Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Pottstown Borough Authority, this 20th day of January 2009.

Pottstown Borough Authority
Name of Applicant
Montgomery County
County

Donald D. Read, Secretary

RESOLUTION No. 2-2009

RESOLUTION APPROVING APPLICATION TO COMMONWEALTH FINANCING AUTHORITY FOR GRANT TO FUND WASTEWATER TREATMENT PLANT UPGRADES.

Be it RESOLVED, that the Pottstown Borough Authority of Montgomery County hereby request an H2O PA grant of \$2,439,459.00 from the Commonwealth Financing Authority to be used for wastewater treatment plant upgrades.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ronald C. Downie, Chairman and Donald D. Read, Secretary as the officials to execute all documents and agreements between the Pottstown Borough Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant (H2O Pa Grant Application #7053855).

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I, Donald D. Read, duly qualified Secretary of the Pottstown Borough Authority, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Pottstown Borough Authority at a regular meeting held January 20, 2009 and said Resolution has been recorded in the Minutes of the Pottstown Borough Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Pottstown Borough Authority, this 20th day of January 2009.

Pottstown Borough Authority

Name of Applicant

Montgomery County

County

Donald D. Read, Secretary

RESOLUTION No. 3-2009

RESOLUTION APPROVING APPLICATION TO COMMONWEALTH FINANCING AUTHORITY FOR GRANT TO FUND WATER TREATMENT PLANT UPGRADES.

Be it RESOLVED, that the Pottstown Borough Authority of Montgomery County hereby request an H2O PA grant of \$5,057,514.00 from the Commonwealth Financing Authority to be used for water treatment plant upgrades.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ronald C. Downie, Chairman and Donald D. Read, Secretary as the officials to execute all documents and agreements between the Pottstown Borough Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant (H2O Pa Grant Application #7053856).

I, Donald D. Read, duly qualified Secretary of the Pottstown Borough Authority, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Pottstown Borough Authority at a regular meeting held January 20, 2009 and said Resolution has been recorded in the Minutes of the Pottstown Borough Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Pottstown Borough Authority, this 29th day of January 2009.

Pottstown Borough Authority

Name of Applicant

Montgomery County

County

Donald D. Read, Secretary

RESOLUTION No.4-2009

RESOLUTION APPROVING APPLICATION TO COMMONWEALTH FINANCING AUTHORITY FOR GRANT TO FUND WATER TREATMENT PLANT FILTER MEDIA REPLACEMENT.

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Be it RESOLVED, that the Pottstown Borough Authority of Montgomery County hereby request an H2O PA grant of \$934,382.00 from the Commonwealth Financing Authority to be used for water treatment plant filter media replacement.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ronald C. Downie, Chairman and Donald D. Read, Secretary as the officials to execute all documents and agreements between the Pottstown Borough Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant (H2O Grant Application #7053854).

I, Donald D. Read, duly qualified Secretary of the Pottstown Borough Authority, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Pottstown Borough Authority at a regular meeting held January 20, 2009 and said Resolution has been recorded in the Minutes of the Pottstown Borough Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Pottstown Borough Authority, this 20th day of January 2009.

Pottstown Borough Authority

Name of Applicant

Montgomery County

County

Donald D. Read, Secretary

RESOLUTION No. 5 -2009

RESOLUTION APPROVING APPLICATION TO COMMONWEALTH FINANCING AUTHORITY FOR GRANT TO FUND THE NEW WASHINGTON HILL WATER STORAGE TANK AND DEMOLITION OF STOWE RESERVOIR.

Be it RESOLVED, that the Pottstown Borough Authority of Montgomery County hereby request an H2O PA grant of \$1,901,480.00 from the Commonwealth Financing Authority to be used for the new Washington Hill water storage tank and demolition of Stowe reservoir project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ronald C. Downie, Chairman and Donald D. Read, Secretary as the officials to execute all documents and agreements between the Pottstown Borough Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant (H2O Pa Grant Application #7054191).

I, Donald D. Read, duly qualified Secretary of the Pottstown Borough Authority, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Pottstown Borough Authority at a regular meeting held January 20, 2009 and said Resolution has been recorded in the Minutes of the Pottstown Borough Authority and remains in effect as of this date.

January 20, 2009

IN WITNESS THEREOF, I affix my hand and attach the seal of the Pottstown Borough Authority, this 20th day of January 2009.

Pottstown Borough Authority
Name of Applicant
Montgomery County
County

Donald D. Read, Secretary

The motion was seconded by Mr. Carroll and passed unanimously.

RESTRUCTURING UPDATE

Mr. Read advised that he would be contacting Borough council regarding an update on the restructuring of the Authority.

Mr. Read also requested a review of needed equipment for Public Works and Authority items to be considered in the budget.

ADJOURNMENT

The meeting adjourned at 8:45 p.m. on motion by Mr. Ecker.

Submitted by Virginia Takach, Borough Secretary
for Don Read, Secretary