



Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525
610-970-6520 fax 610-970-6599

CURBING AND SIDEWALK PERMIT APPLICATION

Property Address: _____

Is property in Historic District? **YES** **NO**

Property Owner's Name: _____ Phone # _____

Property Owner's Address: _____

Contractor's Name: _____ License #: _____

Contractor's Address: _____ Phone # _____

Project Contact Person: _____ Phone # _____

Proposed starting date: _____ Expected finished date: _____

Approximate measurement of work to be done: Sidewalk: _____

Curb: _____

TOTAL COST OF PROJECT: \$ _____

I hereby agree to comply with and perform all the conditions, specifications attached and obligations of the Sidewalk Ordinance as established by the Borough Council of Pottstown.

Applicant's Name (printed): _____

Applicant's signature: _____ Date: _____
(OWNER OR AUTHORIZED AGENT OF OWNER)

PAYMENT NOT ACCEPTED UNTIL APPROVED

PERMIT FEES ARE NON-REFUNDABLE

over please → → → → → → → → → →

*****SEE ATTACHED SPEC SHEET FOR INFORMATION*****

↓ DO NOT WRITE BELOW THIS LINE---OFFICE USE ONLY ↓

PERMIT FEE: \$ _____

TOTAL FEE: \$ _____

Approved By: _____ Date: _____

Grades Run By: _____ Date: _____

Forms Inspected By: _____ Date: _____

Final Inspection By: _____ Date: _____

BOROUGH OF POTTSTOWN SPECIFICATIONS

NEW OR REPLACEMENT CONCRETE SIDEWALKS, CURBS AND DRIVEWAYS

(READ ALL PORTIONS)

INSPECTION

All forms and utility accesses shall be inspected and approved by the Borough before concrete is ordered or installed. Call Borough Public Works (610-970-6528) for each phase inspection. Work performed without prior approval may result in its tearing out and removal, in whole or part, at no expense to the Borough.

MATERIALS

New: Concrete shall consist of 1 part Portland Cement, 2 parts sand and 4 parts crushed stone; **OR**, if ready-mixed, the concrete shall be min. 3,000 psi for sidewalks and 3,500 psi for curb and driveways (including the sidewalk portion that crosses the driveway). With the Borough Council's approval, amiesite may be used in industrial and commercial districts.

Repairs: Use original materials. Concrete should be used where brick sidewalks require extensive repairs.

SIDEWALKS (Also see STORMWATER CONDUCTORS)

Note: Sidewalk locations at /adjacent to intersections are subject to specific ADA / wheel chair accessible requirements and designs. Confirm conditions with Public Works.

1. Excavation and Base Prep: Excavate to 8" depth; lay and grade 4" approved stone layer.
2. Width: 4' min. **OR** existing width. Sidewalk back edge shall be 6' from curb face **OR** as approved by the Public Works inspector.
3. Thickness: Concrete shall be min. 4" thick, except in driveway portions which requires 6" min.
4. Slope: 1/4" to the foot across the sidewalk surface **OR** from the building line or lot line to curb.
5. Grade: Same grade as curb top **OR** if no curb, as set by the Borough.
6. Blocks: 4' max. squares **OR** as pre-approved by the Borough.
7. Expansion Joints: Between all old and new concrete. Between walk and old or new curb.
8. Curb Interface: Sidewalk and curb **SHALL** be poured separately. Monolithic pours are not acceptable. Sidewalk and curb must be divided by expansion joint.
9. Utilities: (See reverse side)

STORMWATER CONDUCTORS (New sidewalk **AND** old sidewalk repair or replacement)

1. Stormwater Conductors: Downspouts, area drains, sump pumps, etc. **SHALL** be piped **UNDER the sidewalk to the gutter.**
2. Insufficient Depth: Where depth is insufficient for piping, an imbedded U - Channel with plate cover can be installed. Conductors **SHALL NOT** discharge to the sidewalk surface.

CONTINUED ON REVERSE SIDE

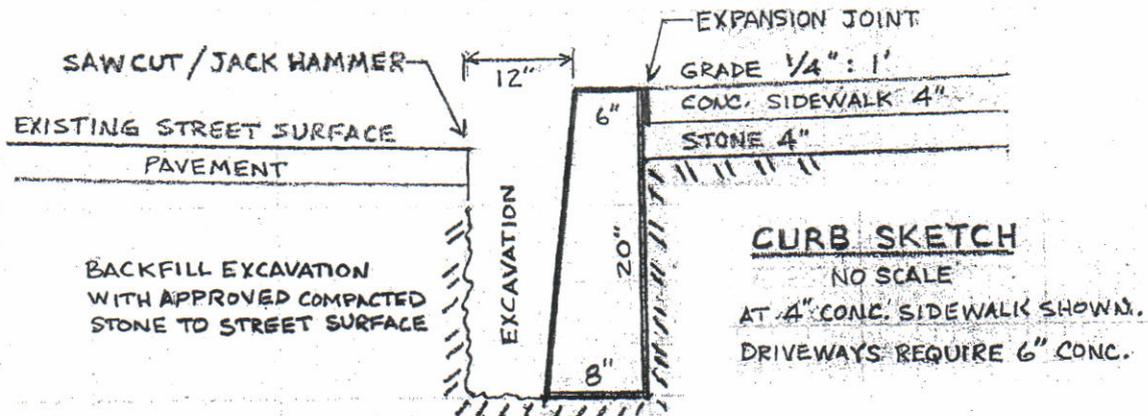
BOROUGH OF POTTSTOWN SPECIFICATIONS (CONTINUED)

DRIVEWAYS (Including any sidewalk portion crossing the driveway)

1. Excavation and Base Prep: Excavate to 10" depth; lay and grade 4" approved stone layer.
2. Thickness: Concrete shall be min. 6" thick, 3,500 min. psi including sidewalk crossing portions. Final driveway surface shall not be more than 1" above the street surface at their interface.

CURBS (See sketch below)

1. Material: As specified on reverse side, or granite.
2. Dimensions: Depth = 20"; Top width = 6"; Bottom width = 8"; With 2" bevel on curb street side.
3. Concrete Installation: SHALL be separate from sidewalk and driveway. Monolithic pours are **NOT** acceptable. Curbing must be formed to full depth on both sides.



UTILITIES (All items must be accomplished and approved prior to pouring concrete)

1. Shutoff Valves: Water and gas shutoff covers must be elevated or lowered to meet new grade for access and prevent a trip hazard. Contact gas or water company to adjust covers.
2. Sanitary Service: Adjusting sewer trap vents and clean outs are **the property owner's responsibility**. These SHALL be set such that surface water cannot enter the top. Cement shall be tapered away from the lids and no trip hazards created. Any loose joints, which would allow surface water to enter, shall be made water tight at this time.

TREE WELLS

1. Installation / Enlargement: Tree wells shall be installed / enlarged when roots cause uneven grades or prevent sidewalk access. Enlargement may be up to 7', measured from the center of the tree in each direction parallel with the curb. The required sidewalk width must be maintained.
2. Tree Removal: Street trees (those within the street rights-of-way – typically between the curb and sidewalk) are the **property owner's responsibility** but **CANNOT** be removed without the Borough's specific **PRIOR** authorization. Applications are available, at no cost, from Public Works.
3. Tree Root Cutting: Street tree roots **SHALL NOT** be cut without prior Borough inspection and approval and may require an arborist's evaluation.