



# *Borough of Pottstown*

*Borough Hall, 100 East High Street  
Pottstown, Pennsylvania 19464-9525  
610-970-6520 610-970-6599 fax)  
www.pottstown.org*

## **Tenant Listing of Rental Units**

***Form must be filled in completely or it will be returned.***

(Must be typed or printed legibly in black or blue ink)

**Tenant Listings are due by January 31 of each year**

Rental Property Address: \_\_\_\_\_

Type of Rental Property:

Single Family Dwelling; Multi-Unit Dwelling; Commercial;

Mixed Use Property (Commercial & Residential)

Number of Residential Units: \_\_\_\_\_

Number of Commercial Units: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

**P.O. Boxes will not be accepted**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**\*\*PLEASE NOTE: If you live over 5 miles outside the Borough of Pottstown, you are required to designate an emergency contact person that lives or works within the Borough limits\*\***

If Corporation, indicate contact information for contact officer:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Local Contact Name: \_\_\_\_\_

Agent's Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax Number: \_\_\_\_\_



