



Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525

Licensing and Inspections

Phone (610) 970-6520

Fax (610) 970-6599

ZONING PERMIT APPLICATION for ACCESSORY STRUCTURES - FENCE, WALL, SHED

Project Address: _____ HARB Zone: Y _____ N _____

Property Owner's Name: _____ Phone: _____

Property Owner's Address: _____

Applicant / Contact Name: _____ Phone: _____

Applicant Address: _____

Contractor Name: _____ Phone: _____

Contractor PA State License No.: _____ (please provide a copy of insurance)

Type: Accessory Structure Fence Wall Shed Other

If Other, **describe** _____

Proposed Start date: _____ **End Date:** _____ **Cost of project \$** _____

DETAILS

Attach a plot plan to this application, drawn on an 8x11 sheet of paper that shows property lines, all existing structure(s), location of proposed project and setbacks, including street and/or alley names, etc. Accessory structures may not encroach into any public right of way or obstruct any clear sight distance related to sidewalks, streets or alleys.

FENCES and **WALLS** may be placed up to the rear and side property lines however, it is recommended to allow enough room to be able to maintain your property (paint, repair, cut grass, etc.) without trespassing onto any neighboring property.

Height of Fence: Side _____ Front _____ Rear _____

Front yard, measured from face of house – Max height 3 feet; Front yard that abuts a sidewalk– Max height 6 feet; Side and rear yard adjacent to a street (exclude alleys) Max height 4 feet; Front or side yard that abuts a sidewalk – Max height 6 feet; Interior side or rear yard – Max height 6 feet.

Fence Style: picket, stockade, shadowbox, ornamental, etc. _____

Fence/wall Material: wood, chain link, vinyl, brick, stone, etc. _____

Fence replacement does require a *zoning permit*; walls four (4) feet and over also require a *building permit*.

SHEDS for residential use may not exceed 8 feet in overall height and 120 square feet; a 3 foot setback is required from each side yard and at the rear of the property. If any utility is added, a *building permit* is also required.

Size of shed proposed: _____

An incomplete application will not be processed and may cause a delay in the issuance of a permit. No work may start until a permit is approved and issued.

Property Owners Signature (required if a rental):

Print: _____

Signature: _____

Date: _____

I further certify that the information above is true and accurate to the best of my knowledge. I understand that the submission of inaccurate or incorrect information on this form could subject the applicant to a loss of registration within the Borough.

Applicants Signature:

Print: _____

Signature: _____

Date: _____

Approved by:

Signature: _____

Date: _____

Fee: \$ _____

PERMIT FEES ARE NON-REFUNDABLE

Revised 9-21-16

NOTIFY CODES OFFICE UPON COMPLETION OF WORK