



Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525

Licensing and Inspections

Phone (610) 970-6520

Fax (610) 970-6599

RENTAL INSPECTION APPLICATION

PLEASE ALLOW 3-4 WEEKS FOR APPOINTMENTS

Residential - \$70.00 per single family dwelling, Apartment Building with at least three, but not more than six apartments - \$50.00 per apartment, and Apartment Building with seven or more apartments - \$30.00 per apartment.

Commercial - \$115.00 for every 2500 sq ft and/ or fraction thereof
Application must be filled in completely in ink, or it may be rejected

Property Address _____

Total # of Units on premises _____ Residential (how many?) _____

Commercial (how many?) _____ Total square feet _____

Owner's Name: _____ Phone # _____

Owner's Address _____

Caretaker's Name: _____ Phone# _____

Caretaker's Address: _____

PM-801.6 – Caretaker: In every multiple dwelling in which the owner does not reside, there shall be a responsible person designated by owner, residing on the premises whose duties include maintaining the commonly used parts of the premises

Agent's Name: _____ Phone# _____

Agent's Address: _____

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FOR EACH UNIT – additional unit information on back of this page if necessary

Unit (specify): _____ Single family dwelling, single commercial unit

Commercial – Trading As: _____ Sq. feet _____

Section 8 ? YES or No

Vacant Now? YES Last Date of Occupancy _____ NO Date of Occupancy _____

Prior tenant's name & address (where moved to); _____

New tenant's name(s): _____

***If new tenant information not available at this time, it must be provided before occupancy**

Previous address: _____

Number of Occupants: _____ **Anticipated date of Occupancy** _____

I certify that the above information is true and correct to the best of my knowledge and belief.

Date: _____ **Printed Name:** _____

Signature: _____

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