

May 15, 2018

## **POTTSTOWN BOROUGH AUTHORITY**

### **CALL TO ORDER**

Chairman Chomnuk called the meeting to order at 7:00 p.m. Present were Mike Benner, Jeff Chomnuk, Aram Ecker and David Renn. Also in attendance were Interim Authority Manager Justin Keller, Solicitor Vincent Pompo, Bookkeeper Janice Lee, Public Works Director Doug Yerger, Utilities Director Brent Wagner, Tom Weld, BCM Engineers and Borough Secretary Virginia Takach. Tom Carroll, Secretary, was absent.

### **PUBLIC COMMENT**

a. Don Read, 610 Mock Road – advised that he serves on the Upper Pottsgrove Sewer Authority and expressed a concern on the overage of \$1.3 million for the new dryer and requested a future discussion on having individuals from other townships on the Authority Board.

Mr. Renn commented that the monthly township meetings serve the purpose of keeping the townships informed.

Chairman Chomnuk noted that the suggestion would be taken under advisement.

### **APPROVAL OF MINUTES**

Mr. Benner moved to approve the April 17, 2018 meeting minutes as presented. Mr. Renn seconded the motion and it passed unanimously.

### **COMMITTEE REPORTS**

#### **Planning & Capital**

Mr. Renn advised that the water side of the Spring Valley Farms Development is near completion. He reiterated his concern on the additional load on the Porter Road Pumping Station. Mr. Renn also reported that the PLC at the Water Treatment Plant is completed and operating and the two security systems are nearly finalized. The Kepler Road pump station is operating on three-phase power and staff is still working with cell-phone companies for the painting of the K-Mart tank.

Mr. Weld added that he is negotiating with the carries on the tank to resolve this matter.

Mr. Renn also reported that Contract No. 151 is completed. He added that the only meter not operational is the Quinter Street meter.

Mr. Keller advised that as a partial response, to resolve the North End meter issue is to seek a communication interface to purchase between Enterprise and the Telog system. He is also awaiting a demonstration meter for the Quinter Street meter.

Mr. Yerger added that the problem on Mervine Street in the Telog unit.

May 15, 2018

Chairman Chomnuk requested that this matter be completed and reported at the July meeting.

### Dryer

Mr. Weld advised that a pre-construction meeting was held last week with all three contractors present. The lead contractor, Eastern, was well-prepared. A firm schedule is being prepared with October/November for installation. The dryer should be operational by end of January.

Mr. Keller added that Eastern supplies a ProCore software for tracking subcontractors with all submittals being tracked electronically, which will greatly assist with communications on the project.

### Authority-Townships Meeting Report

Mr. Ecker reported that a lengthy discussion took place with the Townships regarding the overage cost of the dryer. He added that the amount of sludge being processed continues to increase.

Mr. Keller added that Glasgow Street will be base paved and possibly the top coat in the next round of paving.

Mr. Weld also explained that a meeting is forthcoming to discuss the additional 240 EDU's expected in Glasgow Street, which may result in an upgrade of the pipe.

Chairman Chomnuk requested a resolution by the next meeting.

### INTERIM AUTHORITY MANAGER'S REPORT

Mr. Keller advised that PennDOT is working with Montgomery County and DVRPC to form a coalition called PennDot Connects. This is designed to have municipalities provide recommendations prior to contracts going out to bid. Hanover Street was a topic of discussion and PennDOT Connects will be outlining a five-year plan. He added that this will assist municipalities in scheduling projects and utilities. Mr. Keller added that PennDOT will set its final 2019 paving plan in September 2018, noting that High Street paving is scheduled for 2020 and 2021.

Mr. Keller also reviewed the engineering plans for the dryer, with potential savings in the range of \$50,000-\$100,000 range, dealing with the treatment of the dryer building and changes to the retaining wall. Mr. Keller also reported that Jerry Keszczyk, will start on May 29<sup>th</sup> as Mr. Plenderleith's replacement.

### SOLICITOR'S REPORT

Solicitor Pompo referred to the written report distributed. He provided an update on the West Chester Borough Stormwater dispute with West Chester University, noting that to date the legal issue remains whether the Commonwealth is immune from taxation. The Commonwealth is asserting that the program is a tax and not a fee. Attorney Pompo will provide updates as received.

### ENGINEER'S REPORT

Mr. Weld referred to the report distributed, noting that the Borough and Townships now have

May 15, 2018

a new flow of records, calculating the maximum flow in a consecutive 3-month flow over a 36-month period. This will determine how much capacity remains for each township.

### UTILITIES DIRECTOR'S REPORT

Mr. Wagner advised that a few odor concerns were reported on May 2<sup>nd</sup>, due to clogged clarifiers. He also reported a digester line break, causing the coupling to fail. These items have been repaired. Mr. Wagner advised that Staff is diligently working on the dryer preparation and is ready for construction. He also reported that the security system for both plants goes on line on May 17<sup>th</sup>.

Mr. Wagner reported that sludge coming into the plant has increased by 6.8% as of April 1<sup>st</sup>. He also noted that a chlorine drill is scheduled at the plant with Montgomery County officials. Mr. Wagner also advised that he is working with DEP and the outreach program at the Water Treatment Plant. He also seeking to replace the recent retiree with a qualified IT individual. He also provided an update on the asset management and barcode system.

### PUBLIC WORKS DIRECTOR'S REPORT

Mr. Yerger reported that flushing continues for another two weeks. He added that Manatawny Street is being paved and Staff is on site regularly. Mr. Yerger also advised that the SCADA panel is expected for the Kepler Road Pump and the Spring Valley Farms project is ongoing.

Mr. Yerger provided an update on the Johnson Street paving, which was an add-on in the project. He will attempt to have incorporated into a future contract to have this matter resolved.

Mr. Yerger also commented on the painting of the K-Mart tank, which has not been painted since 1996.

### FINANCE

Ms. Lee reviewed the information distributed and explained the water and sewer capital projects update. She also commented that the Board may need to consider a water rate increase in the near future and noted that the bond arbitrage report has been completed by PFM, which is required every 10 years, with no money due.

### OLD BUSINESS

#### Agreements with Townships

Chairman Chomnuk referred to the draft letter regarding the Agreement with the Townships. Hearing no objections, Mr. Keller agreed to forward the letter to the Townships on May 16<sup>th</sup>.

### NEW BUSINESS

None.

May 15, 2018

ADJOURNMENT

The meeting adjourned at 8:05 p.m. on motion by Mr. Benner.

Submitted by,

Virginia L. Takach, Borough Secretary  
for Thomas Carroll, Secretary