

January 2, 2018

POTTSTOWN BOROUGH COUNCIL

The Swearing In Ceremony of the Pottstown Borough Council commenced on Tuesday, January 2, 2018 at 7:00 p.m. in the Council Meeting Room, Pottstown Borough Hall, 100 East High Street, Pottstown, Pennsylvania.

NEW BUSINESS

a. Swearing In of Mayor - District Judge Scott T. Palladino administered the Oath of Office to newly elected Mayor, Stephanie A. Henrick.

b. Call to Order - Mayor Henrick called the meeting to order and requested a moment of silence.

c. Oath of Office Ceremony - Mayor Henrick escorted the newly elected Councilors and Tax Collector to the front and performed the Oaths of Office to the following members in the presence of family and friends:

- i. Ryan R. Procsal, 1st Ward
- ii. Donald J. Lebedynsky, 3rd Ward
- iii. Daniel D. Weand, 5th Ward
- iv. Joseph L. Kirkland, 7th Ward
- v. Roy L. Reifsnyder, Sr., Tax Collector

d. Election of Officers - Mayor Henrick requested nominations for the election of officers.

- i. President – Councilor Paez nominated Dan Weand as President of Council.

There were no other nominations and Councilor Procsal moved to close the nominations.

Motion to elect Dan Weand as President carried: 7 ayes.

ii. Vice President - Councilor Procsal nominated Councilor Kulp as Vice President of Council.

There were no other nominations and Councilor Paez moved to closed the nominations.

Motion to elect Carol Kulp as Vice President carried: 7 ayes.

Mayor Henrick handed the gavel to President Weand.

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President Weand thanked his fellow Councilors for their confidence in appointing him as President.

iii. President Pro Tem – Councilor Procsal nominated Joseph Kirkland as President Pro Tem of Council.

There were no other nominations and Councilor Procsal moved to close the nominations.

Motion to elect Joseph Kirkland as President Pro Tem carried: 7 ayes.

iv. Secretary – Councilor Procsal nominated Virginia Takach as Secretary of Council.

There were no other nominations and Vice President Kulp moved to closed the nominations.

Motion to appoint Virginia Takach as Secretary carried: 7 ayes.

v. Treasurer – Councilor Procsal nominated Janice Lee as Treasurer of Council.

There were no other nominations and Councilor Paez moved to close the nominations.

Motion to appoint Janice Lee as Treasurer carried: 7 ayes.

vi. Solicitor – Councilor Procsal nominated Charles D. Garner, Jr. of Wolf Baldwin Associates as Solicitor for the Borough of Pottstown.

There were no other nominations and Councilor Kirkland moved to close the nominations.

Motion to appoint Charles D. Garner, Jr. as Solicitor carried: 7 ayes

vii. Engineer – Vice President Kulp moved to nominate Cedarville Engineering as Engineer for the Borough of Pottstown.

There were no other nominations and Councilor Procsal moved to close the nominations.

Motion to appoint Cedarville Engineering as Engineer carried: 7 ayes.

viii. Planning Commission Engineer – Councilor Procsal moved to nominate Cedarville Engineering as the Engineer for the Borough's Planning Commission.

There were no to other nominations and Councilor Paez moved to closed the nominations.

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Motion to appoint Cedarville Engineering as the Planning Commission Engineer carried: 7 ayes.

ix. Open Records Officer – Councilor Procsal nominated Virginia Takach as the Open Records Officer for the Borough of Pottstown.

There were no other nominations and Councilor Kirkland moved to close the nominations.

Motion to appoint Virginia Takach as the Open Records Officer carried: 7 ayes.

e. Vacancy Board – Motion by Councilor Procsal, seconded by Councilor Paez to appoint Jim Derr to the Vacancy Board for a one-year term to expire December 31, 2018. Motion carried: 7 ayes.

f. Rules of Order – Motion by Councilor Kirkland, seconded by Councilor Paez to adopt the Robert's Rules of Order for Borough Council Meetings. Motion carried: 7 ayes.

ADJOURNMENT

The meeting adjourned at 7:20 p.m. on motion by Councilor Procsal.

Submitted by,

Justin M. Keller
Interim Borough Manager