



**POTTSTOWN BOROUGH PLANNING COMMISSION**

Pottstown Borough Hall Council Chamber Room

100 E. High Street

March 15, 2017

7 p.m.

Present: Deborah Penrod, Chair, Dan Weand  
Jim Derr, Dennis Arms, and Brian Hydier Members

Also Present: Donna Fabry, Montgomery County Planning Commission  
Stephanie Drobins, Licensing & Inspections  
Matthew Hovey, Borough Solicitor  
Carol Schuehler, P.E., Cedarville Engineering Group

Meeting called to order by Ms Penrod at 7:00 pm

**Approval of Minutes:**

The February 15, 2017 planning commission meeting minutes were accepted. Mr Weand motioned, seconded by Mr Derr. Motion carried.

**717 High St project:**

Postponed

**383 Circle of Progress project:**

Dan Helwig & Daniel A Helwig present for applicant. Went over Engineer's report prepared by Cedarville Engineering group and adjustments were made. Motion made to issue a final decision at the next meeting. Mr Derr motioned, seconded by Mr Weand. Motion carried.

**Public Comment:**

None.

**Old Business:**

**Blighted Property Committee**

None.

## **Pottstown Regional Planning**

None.

## **Keim Street Bridge**

Still in design, no new updates.

## **Sustainability Plan**

Still working on draft, next is to set up a steering committee.

## **New Business**

None.

## **Commissioners Comments**

Mr Arms expressed concern regarding the timeliness of the distribution of review letters and information to the Commission and its impact on the Commission's ability to meaningfully review the documents prior to the meeting. Mr Arms requested that review letters and information be circulated to the Commission in a manner more consistent with the circulation of documents and information to Council. The Commissioners then generally discussed Mr Arms concerns and the timeliness of the distributions. During the discussion, Mr Arms exited the meeting.

## **Adjournment**

Meeting was adjourned at 7:20 P.M with four Commissioners present.