



**POTTSTOWN BOROUGH COUNCIL AGENDA**  
**Council Meeting Room Borough Hall, 3rd Floor**  
**100 East High Street**  
**Pottstown, PA 19464**

**TUESDAY, October 9, 2018**  
**7:00 p.m.**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES

Documents:

[Council-minutes-2018-09-10.pdf](#)

6. COMMENTS FROM CITIZENS PRESENT
7. SUBCOMMITTEE REPORTS
  - a. Finance & Administration (President Weand)
8. COMMITTEE REPORTS
  - a. PDIDA (Sheila Dugan)

Documents:

[PDIDA September 2018.pdf](#)

- b. COG (Councilor Kulp)
- c. EAC (Jim Derr)
- d. Regional Planning (Councilor Procsal)
- e. Blighted Property Review Committee (Councilor Procsal)

Documents:

[Blighted Minutes 2018-06-20.pdf](#)

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

- a. Motion to promote Corporal Thomas Leahan to the rank of Sergeant in the Pottstown Police Department effective immediately
- b. Motion to promote Officer Michael Breslin to the rank of Corporal in the Pottstown Police Department effective immediately
- c. Presentation, Fire Prevention Week, Interim Fire Marshal Richard Lengel
- d. Motion to appoint Winter Stokes, Zoning and Planning Administrator of the Licensing & Inspections Department, as the Zoning Officer for the Borough of Pottstown
- e. Motion to appoint Keith Place, Director of Licensing & Inspections, as the Assistant Zoning Officer for the Borough of Pottstown
- f. Motion to adopt a Resolution approving application to the PennDOT Bureau of Highway Safety 2-year Grant in the amount of \$99,884, with no local match, to assist with the DUI Checkpoint and Enforcement Program
- g. Motion to adopt a Resolution in support of the participation in the Pottstown Area Regional Recreation Coordinator program for a five-year term to begin September 1, 2019 at a cost not to exceed \$8,745 per year
- h. Motion to adopt a Resolution authorizing the application to the 2018 PECO Green Region Open Space program for the Spruce Street Park Playground project
- i. Motion to adopt a Resolution amending the fee schedule addressing certain fees association with Licensing and Inspections Department and the Parks and Recreation Department

### Documents:

[2019 fee changes Memo for Oct. COW.pdf](#)

- j. Motion to approve the Hanover Square Lofts Minor Subdivision Plan, 300 Cherry Street, subject to compliance with the Cedarville Engineering letter of September 17, 2018 and satisfying the appropriate access and utility easements for the private portion of South Charlotte Street and payment in full of all Borough review fees
- k. Motion to award the 2019 Chemical Bids as per the bid tabulations of September 18, 2018 as follows and subject to review and approval of the Solicitor:
  - i. Activated Carbon to Brenntag – 1 year
  - ii. Sodium Bisulfite & Hydrogen Peroxide (WWTP) and Sodium Bisulfite & Sulfuric Acid (WTP) to Coyne Chemical – 1 year

- iii. PACL (WTP) to Gulbrandsen – 5 years
- iv. Chlorine (WWTP & WTP) to JCI Jones – 3 years
- v. Sodium Hydroxide (WTP) to Kuehne – 5 years
- vi. Thickener and Centrifuge (WWTP) to Polydyne, Inc. – 1 year
- vii. Orthopolyphosphate & Potassium Permanganate (WTP) to Shannon – 5 years
- viii. Alum (WTP) to USALCO – 1 year
- i. Motion to award the East Apron and Taxiway Rehabilitation for the Pottstown Municipal Airport to Rod-Con, Inc. in the amount of \$743,870 as per the bid tabulation of August 15, 2018 and subject to review and approval of the Solicitor
- m. Motion to award the Highway Materials Bids to H & K Group, Sanatoga and Douglassville Divisions, as per the bid tabulation of October 1, 2018 and subject to review and approval of the Solicitor
- n. Motion to award the Water Pipe, Fittings and Appurtenances to L/B Water Service, Inc. as per the bid tabulation of September 26, 2018 and subject to review of the Solicitor
- o. Motion to reject the bid for the Traffic/Street Signs and Posts dated September 26, 2018

Documents:

[Signs - Bids 2018.pdf](#)

- p. Motion to approve the 2018 PART Action 44 Plan dated October 3, 2018 as recommended by a PennDOT review
- q. Motion to grant request of Fly-Elite, LLC, to hold its annual open house at the Pottstown Municipal Airport on October 13, 2018 (rain date October 14), subject to review and approval of the Police and Fire Departments
- r. Motion to grant request of the Victory Christian Life Center to hold its Light the Night event on October 31, 2018, 3:00 p.m.-9:00 p.m., resulting in the closing of Washington Street between King Street and Buttonwood Alley, subject to review and approval of the Police and Fire Departments
- s. Motion to grant request of Janet Freedline to hold an annual Halloween Trick or Treat event on October 31, 2018, 4:30 p.m.-9:00 p.m., resulting in the closing of Franklin Street, from Diamond to Wilson Street, subject to review and approval of the Police and Fire Departments
- t. Motion to approve a Certificates of Appropriateness for the following properties as recommended by HARB:
  - i. 860 Beech Street aka 717 High Street

- ii. 1200 High Street
- iii. 100 North Hanover Street
- iv. 64 King Street

u. Motion to ratify action of the Building Permit Officer approving a Certificate of Appropriateness for the property located at 844 High Street

## 11. REPORT OF BILLS

### Documents:

[Accounts Payable Fund Allocation Report September 2018.pdf](#)  
[Accounts Payable Register by Vendor September 2018.pdf](#)

## 12. ANNOUNCEMENTS

## 13. POSSIBLE EXECUTIVE SESSION

## 14. ADJOURNMENT