



POTTSTOWN BOROUGH COUNCIL AGENDA
Council Meeting Room Borough Hall, 3rd Floor
100 East High Street
Pottstown, PA 19464

June 11, 2018
7:00 p.m.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES

Documents:

[Council-minutes-2018-05-14.pdf](#)

6. COMMENTS FROM CITIZENS PRESENT
7. MAYOR'S REPORT
8. SUBCOMMITTEE REPORTS
 - a. Finance & Administration (President Weand)
9. COMMITTEE REPORTS
 - a. PDIDA (Sheila Dugan)
 - b. COG (Councilor Kulp)
 - c. EAC (Jim Derr)
 - d. Regional Planning (Councilor Procsal)
 - e. Blighted Property Review Committee (Councilor Procsal)
10. UNFINISHED BUSINESS
11. NEW BUSINESS
 - a. 7:30 P.M. – Public Hearings:
 - i. Ordinance Amendment/Fire Protection (International Building Code)

Documents:

[Fire Protection Systems - \(IBC\).pdf](#)

- ii. Ordinance Amendment/Fire Protection (International Fire Code)

Documents:

[Fire Protection Systms Legal Notice - \(IFC\)Ord. Amend. Int -1\).pdf](#)

- b. Motion to adopt an Ordinance amending certain provision of the International Building Code involving Fire Protection Systems
- c. Motion to adopt an Ordinance amending certain provisions of the International Fire Code involving Fire Protection Systems
- d. Motion to adopt a Resolution amending the fee schedule to reflect the implementation of a base fare increase of for Pottstown Area Rapid Transit Service to become effective July 1, 2018 as follows:

Documents:

[PART Fare Increase Resolution 2018.pdf](#)

- i. Full Fare Adult from \$2.00 to \$2.25
 - ii. Half Fare & Students from \$1.00 to \$1.10
 - iii. Paratransit from \$4.00 to \$4.50
- e. Motion to approve the PART Operating Budget for FY2018-2019, dated May 31, 2018
- f. Motion to extend the existing agreement between Pottstown Area Rapid Transit/Paratransit Service and the Borough for a one-year term to expire June 30, 2019, with the same terms and conditions

Documents:

[PART \(Paratransit\) Agreement \(partial\).pdf](#)

- g. Motion to adopt a Resolution appointing an individual to fill the vacancy on Pottstown Borough Council, as a Fourth Ward Borough Councilor, for a term to expire January 6, 2020
- h. Motion to adopt a Resolution authorizing Staff to enter into a Federal Aid Reimbursement Agreement for the Safe Routes to School project
- i. Motion to grant request of the Greater Pottstown Tennis and Learning for a waiver of the formal Land Development process for the Maple Street Park, located 1442 Maple Street and proceed with the issuance of a building permit application in compliance with Borough ordinances

- j. Motion to authorize execution of a Parking Services Agreement with Parkmobile, LLC and the Borough of Pottstown in a form acceptable to the Borough Manager and Borough Solicitor

Documents:

[Parking Mobile - Parking Committee.pdf](#)
[Parkmobile - Pottstown On Demand and Permit Parking Services Agreement 06.08.2018.pdf](#)

- k. Motion to authorize the Solicitor to prepare an ordinance amending the Master Traffic Ordinance associated with new parking regulations
- l. Motion to grant preliminary/final approval of the Hanover Square Lofts, Hanover Square Warehouse, LLC, located at 300 Cherry Street subject to the Applicant satisfying the following conditions within 90 days:
 - i. Compliance with the Cedarville Engineering Group, LLC letter dated May 10, 2018
 - ii. Compliance with the Montgomery County letter dated May 3, 2018
 - iii. Compliance with all conditions set forth in the Zoning Hearing Board Memorandum Decision dated July 19, 2017
 - iv. Compliance with all conditions set forth in the Conditional Use Order dated May 14, 2018
 - v. Applicant paying a Fee in Lieu of ten (10) trees @ \$350 per tree prior to issuance of any building permits
 - vi. Applicant paying a fee of Open Space in the amount of ___paid prior to issuance of any building permits
 - vii. Preparation and execution of a Developer's Agreement in a form acceptable to the Borough
 - viii. Preparation and execution of an Agreement to improve portions of South Street and Charlotte Street in a form acceptable to the Borough Solicitor
 - ix. Submission and approval of a minor subdivision and annexation plan for a portion of South Charlotte Street from Hanover Square Home Owners Association
 - x. Payment in full of all Borough review fees
- m. Motion to grant the following waivers from the Pottstown Borough Subdivision and Land Development Ordinance relating to Hanover Square Warehouse Land Development Plan:
 - i. Section 400.3.A - waiver showing physical features and topography on surrounding properties

- ii. Section A402.1 & 2 – requirement showing contour lines, elevation data and landscape features within 100 feet of the site
 - iii. Section A504 – waiving requirement for dedication of open space
 - iv. Section 505 - waiving the requirement to install street trees along street frontage
 - v. Section A521.5 – waiving requirement to reduce clear sight triangles to those shown on plan
- n. Motion to approve a one-year extension of the contract between Portnoff Law Associates and the Borough of Pottstown from July 1, 2018 to June 30, 2019 for the collection of delinquent accounts
- o. Motion to ratify Council’s action of June 6, 2018 approving the request of the Victory Christian Life Center, resulting in the closure of Washington Street between King Street and Buttonwood Alley on June 10, 2018, 9:00 a.m. – 4:00 p.m., subject to review and approval of the Police and Fire Departments
- p. Motion to grant request of the CCLU to hold a beer garden at is September 22, 2018 Latin Festival at Riverfront Park from 12:00 p.m. - 5:30 p.m., subject to approval of the Police and Fire Departments and compliance with the Liquor Control Board regulations
- q. Motion to appoint an individual to the Land Bank Board for a one-year term
- r. Motion to appoint an individual to the Pottstown Downtown Improvement District Authority to fill a vacant term to expire January 1, 2022

Documents:

[Davidheiser, Gabrielle PDIDA.pdf](#)

- s. Motion to appoint an individual to the Pottstown Downtown Improvement District Authority to fill a vacant term to expire January 1, 2023
- t. Motion to appoint an individual to the Pottstown Planning Commission to fill a vacant term to expire February 1, 2020
- u. Motion to approve Certificates of Appropriateness for the following properties as recommended by HARB:
 - i. 131 King Street
 - ii. 1023 East High Street
- v. Motion to ratify action of the Building Permit Officer approving Certificates of Appropriateness for the following properties:
 - i. 240 Chestnut Street

- ii. 856 High Street
- iii. 1304 High Street
- iv. 944 High Street
- v. 1019 High Street
- w. Motion to deny the application of Pete Gantert for a Certificate of Appropriateness for property located at 1122 High Street, as recommended by HARB
- x. Motion to authorize Staff to send a letter to Digital First Media regarding the closing of The Mercury Building, 24 North Hanover Street

12. REPORT OF BILLS

Documents:

[Accounts Payable Fund Allocation Report May 2018.pdf](#)
[Accounts Payable Register by Vendor May 2018.pdf](#)

13. ANNOUNCEMENTS

14. POSSIBLE EXECUTIVE SESSION

15. ADJOURNMENT