



POTTSTOWN BOROUGH COUNCIL AGENDA
Council Meeting Room Borough Hall, 3rd Floor
100 East High Street
Pottstown, PA 19464

February 12, 2018
7:00 p.m.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES
 - a. Council Reorganization Meeting – January 2, 2018

Documents:

[Council-minutes-Reorg 2018-01-02.pdf](#)

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- b. Council Meeting – January 8, 2018

Documents:

[Council-minutes-2018-01-08.pdf](#)

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- c. Joint School Board Meeting – January 22, 2018

Documents:

[Council-minutes-2018-01-22 Joint PSB.pdf](#)

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6. COMMENTS FROM CITIZENS PRESENT
7. SUBCOMMITTEE REPORTS
 - a. Finance & Administration (President Weand)
8. COMMITTEE REPORTS
 - a. PDIDA (Sheila Dugan)

Documents:

- b. COG (Councilor Kulp)
- c. EAC (Jim Derr)
- d. Regional Planning (Councilor Procsal)
- e. Blighted Property Review Committee (Councilor Procsal)

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- a. Presentation – Keystone Employment and Economic Plan(KEEP)
- b. Motion to grant Conditional Use request of Taquitha Phillips to operate a neighborhood convenience store at property located at 55 East High Street, with conditions as stated in the order dated

Documents:

[Phillips, Taquitha - Conditional Use Order.pdf](#)

- c. Motion to grant the request of South Washington St. LLC to forgive delinquent Borough RE taxes in the amount of \$90,259.36 and to forgive delinquent water and sewer charges in the amount of \$136,907.57, subject to requester taking legal title to 215 South Washington St. and borough council approving a business plan and use for the property.

Documents:

[215 South Washington Street.pdf](#)

- d. Motion to adopt a Resolution authorizing the submission of a PA Small Water and Sewer Program grant in the amount of \$410,193 from the Commonwealth Financing Authority for the Wastewater Treatment Plant Screening Project

Documents:

[PA Small Water and Sewer Program Grant.pdf](#)

- e. Motion to adopt an Ordinance to update and adopt Standard Technical Specifications of Sanitary Sewers and Appurtenances
- f. Motion to grant request of the Colebrookdale Railroad Preservation Trust to expedite a minor Land Development process associated with the development with the Redevelopment Authority of Berks County
- g. Motion to grant preliminary/final approval of the Wendy's Subdivision located at the Pottstown Center, 234 Shoemaker Road, subject to the Applicant satisfying the following conditions within 90 days:

- i. Satisfactory compliance with the Cedarville Engineering

Group, LLC letter dated January 9, 2018

Documents:

[Wendys Subdivision - Cedarville 01-16-18.pdf](#)

- ii. The Applicant obtaining all necessary permits and approvals from applicable outside agencies
- iii. An undesignated voluntary contribution by the Applicant to the Borough of \$20,000.00 to be used by the Borough to construct a pedestrian walkway from Route 100, if deemed feasible by Borough Council
- iv. Compliance with all conditions set forth in the Zoning Hearing Board Memorandum Decision dated November 30, 2017

Documents:

[Wendys - Zoning Memorandum - November 30, 2017.pdf](#)

- v. Payment in full of all Borough review fees
- h. Motion to grant the following waivers from the Pottstown Borough Subdivision and Land Development Ordinance relating to the Wendy's Subdivision Pottstown Center, 234 Shoemaker Road:
 - i. §400 – Preliminary Plan Requirement – waiving the requirement to allow the submission of a preliminary/final plan
 - ii. §400.2.B and §403.7 – waiving requirements for existing features, buildings, fences, walls and vegetation
 - iii. §400.2.C and §403.6 – waiving the requirement for existing features, which include underground features and utility lines
 - iv. §400.2.D and §403.5 – waiving existing physical features and topographical information on the site
 - v. §403.A and §400.5A – waiving off-site features, including topographical information
 - vi. §401.8 – waiving the requirement to provide names of abutting subdivisions, developments or landowners
 - vii. §402 – waiving the requirement for all off-site features within 100 feet of the subdivided land
 - viii. §503.1 – waiving the requirement to install shade trees or street frontage, parking lot and open space
 - ix. §504 – open space trees – waiving the requirement to install open space trees

- x. §505 – Street Trees – waiving the requirement to install street trees along street frontage
 - xi. §507 – Parking Lot Shade Trees – waiving the requirement to install off-street parking lot trees
 - xii. §A525.2 – waving the requirement of installing sidewalks in right-of-way parallel to the street
- i. Motion to adopt a Resolution authorizing the submission of a grant application for the 2018 Montco 2040 Implementation Grant, in the amount of \$135,000, to provide funding for the Walk & Bike Pottstown Trail Connection
 - j. Possible action on the zoning relief request of Hancock Professional Building Associates, for property located at 625 North Charlotte Street
 - k. Motion to grant request of Reading Gravity Racing League to conduct a racing event on July 15, 2018, resulting in the closing of Wilson Street between Farmington Avenue and State Street, from 10:00 a.m. to 7:00 p.m., subject to review and approval of the Police and Fire Departments
 - l. Motion to grant request of Bark for Life of Pottstown to hold a beer garden from 12:00 p.m. – 4:00 p.m. at the April 28, 2018 Bark for Life event in Memorial Park, subject to review and approval of the Police and Fire Departments
 - m. Motion to authorize the Solicitor to prepare and advertise amendments to the General Rules of Chapter 16, Parks and Recreation Code of Ordinances
 - n. Motion to approve and authorize the execution of a Fourth Addendum to the Police Captain’s contract
 - o. Motion to award bids for 2018 Lawn and Right of Way Maintenance as follows and as per the bid tabulation of February 6, 2018, subject to review and approval of the Solicitor:
 - i. Lawn and Right of Way Maintenance, Group 1, Airport, to Green Advantage, Oley, PA
 - ii. Lawn and Right of Way Maintenance, Group 2, Wastewater Treatment Plant & Right of Ways to Morgan Lawn Maintenance, Boyertown, PA
 - iii. Lawn and Right of Way Maintenance, Group 3, Water Division & Lots to Green Leaf Landscaping, Gilbertsville, PA
 - p. Motion to appoint Mark Harvey to the Historic Architectural Review Board to fill a vacant position to expire April 1, 2018
 - q. Motion to reappoint Jim Derr to the Planning Commission for a four (4) year term to expire February 1, 2022
 - r. President’s Appointments to Committees, Subcommittees and Ad Hoc

Committees

Documents:

[Committees Info - 2018.01.19.pdf](#)

11. REPORT OF BILLS

Documents:

[Accounts Payable Register by Vendor January 2018.pdf](#)

[Accounts Payable Fund Allocation Report January 2018.pdf](#)

12. ANNOUNCEMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT