



**POTTSTOWN BOROUGH COUNCIL  
AGENDA  
Council Meeting Room  
Borough Hall, 3<sup>rd</sup> Floor  
100 East High Street  
Pottstown, PA**

**June 13, 2016  
7:00 P.M.**

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1. CALL TO ORDER
  2. INVOCATION
  3. PLEDGE OF ALLEGIANCE
  4. ROLL CALL
  5. APPROVAL OF MINUTES
  6. COMMENTS FROM CITIZENS PRESENT
  7. SUBCOMMITTEE REPORTS
    - a. Finance & Administration (President Weand)
    - b. Safety (Chief Drumheller)
  8. COMMITTEE REPORTS
    - a. Library (Art Green)
    - b. Human Relations (Councilor Paez)
    - c. PDIDA (Sheila Dugan)
    - d. COG (Councilor Kulp)
    - e. EAC (Jim Derr)
    - f. Regional Planning (Councilor Procsal)
    - g. Blighted Property Review Committee (Councilor Procsal)
    - h. Emergency Services Reports
  9. UNFINISHED BUSINESS
  10. NEW BUSINESS
    - a. Presentation - Borough Audit, Maillie, LLC
    - b. Presentation - Independence Day LTD
    - c. PART Quarterly Performance Report FY15-16
    - d. Motion to approve the PART Operating Budget for FY2016-2017, dated June 8, 2016

- e. Motion to adopt a Resolution amending the fee schedule to reflect the implementation of a base fare increase of \$.10 for Pottstown Area Rapid Transit Service to become effective July 1, 2016
- f. Motion to grant preliminary/final approval for the Hanover Square Commercial Land Development Plan, South Hanover Street & Industrial Highway, subject to the applicant satisfying the following conditions within 90 days:
  - i. Compliance with the Montgomery County Planning Commission letter of March 16, 2016
  - ii. Compliance with the Remington Vernick letter of April 12, 2016
  - iii. Compliance with the BCM Engineers letter of May 24, 2016
  - iv. Submission of architectural plans, details and elevations for Buildings A & B
  - v. Submission of a Landscaping Plan consistent with Agreement with HOA
  - vi. Submission of proposed for sign details (externally lit with planning bed) and with incorporation date of 1815
  - vii. Approvals and permits from all outside agencies
  - viii. Preparation and execution of Development Agreement
  - ix. Payment in full of all Borough review fees
- g. Motion to grant the following waiver requests from the Subdivision and Land Development Ordinance for the Hanover Square Commercial Land Development Plan:
  - i. Section 501 & A.504 - reducing required amount of open space from 20% to 16.7%
  - ii. Section A521.5 - requirement of clear site distance at South Street, Road A; Road A & Alley D
  - iii. Section 504, 505 & 508 - waiving size or species types of open space, street and parking lot trees
- h. Motion to adopt a Resolution approving the PennDOT Policy and Procedure for Consultant Selection associated with the Walk & Bike Pottstown Project
- i. Motion to adopt a Resolution authorizing submission to the Greenways, Trails, and Recreation Program (GTRP) grant of \$250,000 from the Commonwealth Financing Authority to be used for Memorial Park Phase 3 - Playground Replacement and Site Improvements
- j. Motion to award the bid for the 2016 Community Development Block Grant for Storm Sewer Improvements to Proshot Concrete, Inc., Florence, Al in the amount of \$215,700, subject to review and approval of the Engineer and Assistant Borough Manager

- k. Motion to accept proposal and enter into an agreement with All City Management Services, Inc., (ACMS) for the Pottstown Crossing Guards Program for the 2016-2017 School Year, subject to review and approval of the Borough Manager and Borough Solicitor
- l. Motion to authorize the Solicitor to prepare a draft ordinance amending the Fire Ordinance
- m. Motion to approve a one-year extension of the contract between Portnoff Law Associates and the Borough of Pottstown from July 1, 2016 to June 30, 2017 for the collection of delinquent accounts
- n. Motion to grant request of the Tompkins Vist Bank, 258 High Street, for ten (10) designated parking spaces in the Park & Shop Lot, High & South Charlotte Streets, at a cost of \$30 per month, subject to review and approval of the Borough Manager and the Police Department
- o. Motion to approve Certificates of Appropriateness for the following properties as recommended by HARB:
  - i. 858 High Street
  - ii. 910 High Street
  - iii. 1132 East High Street
  - iv. 964-966 East High Street
  - v. 188 King Street
- p. Motion to ratify action of the Building Permit Officer approving Certificates of Appropriateness for the following properties:
  - i. 118 King Street
  - ii. 223 King Street

11. REPORT OF BILLS

11. ANNOUNCEMENTS

12. EXECUTIVE SESSION

13. ADJOURNMENT